

Self-declaration Certificate in lieu of Boarding Pass

(In terms of OM No. 19030/3/2014-E.IV dated 23.06.2020 issued by D/o Expenditure, M/o Finance, Government of India)

I (Name of the employee).....,
S/o or D/o hereby declare and
certify that:

1. I have misplaced my Boarding Pass and do not have a digital / physical copy.
2. I have actually performed the onward journey on Tour from
..... to on
..... (date) using the air ticket purchased by my office / by me vide PNR
No. dated issued by
..... (Name of Airlines Company /
Authorised Agency) to visit
..... (Address of the office visited).
3. I have actually performed the return journey on Tour from
..... to on
..... (date) using the air ticket purchased by my office / by me vide PNR
No. dated issued by
..... (Name of Airlines Company /
Authorised Agency) to visit
..... (Address of the office visited).
4. I further declare that I have neither claimed nor I will claim part or full of this claim for
this journey from any other source / office.
5. In case the above declaration given by me is not found true at any stage, I shall be liable
to disciplinary action under Central Civil Services (Classification, Control and Appeal)
Rules, 1965, as amended from time to time and to refund the sum along with penal
interest thereon to the Government / SCTIMST.

(Signature / Thumb impression)

Name of the Govt. Servant:

E.Code: Designation:

Name of the Office / Dept.:

Countersigned by Controlling Officer

NOTE: To be submitted along with TA claim to Finance & Accounts Division only if the official is unable to submit the Boarding Pass, duly countersigned by Controlling Officer / HoD.